



HANDY REFERENCE GUIDE

STAGE MANAGEMENT FORM & LIGHTING DESIGN INFORMATION

If you are having trouble completing the Stage Management Form, the following could be useful.

- You will need to clearly complete:
 - School & Name of Group
 - Item Name
 - Number of Performers
 - Track Time (Total Track Length)
- Once this is completed you will need to circle the answers to the questions relating to Stage and Prop Information

Lighting

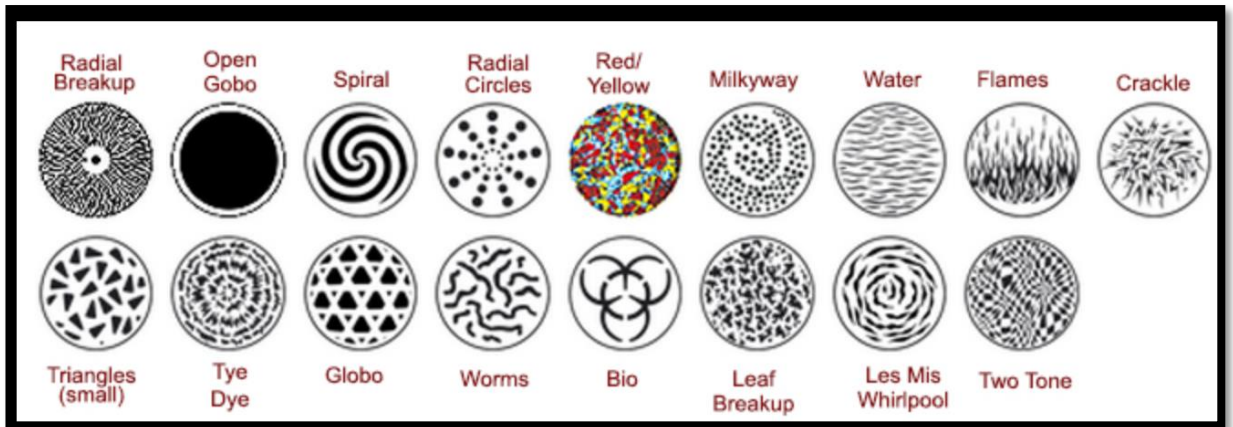
As with last year, the lighting desk will be set in the lounge area of the theatre. You are reminded that the **Stage Management Form is due no later than Tuesday 3rd August.** By not submitting a Stage Management Form by this date means only basic lighting will be available on the day.

A staff member will be able to sit with the technician and talk through lighting requirements during your rehearsal time. Please note this is for fine tuning **only** not arranging all your lighting detail.

Below is a list of the lighting and effects available this year.

- **Ground Rows** – lights on the bottom of the cyclorama that shine lights up onto the cyclorama; colours available *hot pink, amber and mauve*
- **Cyclorama** - White screen at the back of the stage that can change to be coloured, colours available *red, blue, green, yellow, amber, magenta, cyan, purple*

- **Random Chase** (moving coloured lights chasing around the stage and/or rotating on the cyclorama)
- **Break Up Gobos Coloured** – patterns of coloured light created by a stencil



that can be shone either onto stage or cyclorama choices below

- Lighting to form shadows
- Robotic lights to light up specific areas of the stage
- Mirror Ball
- Strobe Lighting
- Haze – used to create light beams or diffuse light

PLEASE NOTE NO FOLLOW SPOT OR PROJECTIONS ARE AVAILABLE

- Maximum Lighting Cues: 10 for Secondary; 8 for Primary. A repeat of a cue counts as one.
- Description of Lighting/State Colour: description of colour is important. E.g. 'like an ocean', 'stars in the sky'.

Remember there is only 15 minutes allocated for rehearsal, by not submitting a stage management form by Tuesday 3rd August 2021 means that only basic lighting is available on the night.